

# Rutland County Museum

## Offering objects to the Museum

The Museum owes its wonderful collections largely to the generosity of individual donors and also through funds raised by the Friends of Rutland County Museum and Oakham Castle.

If you would like to donate any item to the Museum there are a few things which need to be considered before you bring the object in to us.

Any item coming into the Museum must conform to the Museum's collecting policy. This ensures that no object is taken in that would be more appropriate to another museum. The Museum does not take in duplicate items, items in a poor condition and those we do not have the room or appropriate conditions to store.

Items for our permanent collections **must have a Rutland significance**. This simply means that the items must have been made or used in Rutland. We are unfortunately not able to take in items that do not have this association.

**Potentially dangerous objects** and those that could present a risk to Health & Safety will not be accepted. Items such as gas masks (due to asbestos) and items collected during war, for example incendiary devices.

If after considering the above you have an object you would like to donate to the Museum, your first step should be to contact us either by phone or email. We will then be able to check your object against our collecting policy and other items within the Museum and make an initial decision. **Please do not bring in any objects without contacting us first.** We will not accept items simply left at the Museum.

If we think that your object may be appropriate to our collections we will ask for you to bring it into the Museum so that we may take a look at it further.

Please do not be offended if we are unable to take in your object. We simply cannot accept all offers. We will try to suggest other museums if we think that your object will be better suited to their collections.



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